The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> S.S.GIRLS' COLLEGE, GONDIA (M.S)

1.2 Address Line 1

> Vitthal Nagar

Address Line 2

> Ansari Ward

City/Town

> GONDIA

State

> MAHARASHTRA

Pin Code

> 441601

Institution e-mail address

> ssgirlscollege@rediffmail.com

Contact Nos.

> 07182-237039

Name of the Head of the Institution:

> Dr.N.K.Bahekar

Tel. No. with STD Code:

> 07182-236959

Mobile:

09637402707

Name of the IQAC Co-ordinator:

Dr.Miss I.A.Budhe

Mobile:

09423175610

IQAC e-mail address:

indubudhe@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

EC/55/RAR/018 dated 27 -03-2011

1.5 Website address:

www.ssgirlscollege.org

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	77.60 (Instt score)	Feb 16,2004	Feb 15,2009
2	2nd Cycle	B	2.36	March 27,2011	March 26,2016
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY | 01/07/2003 |

1.8 AQAR for the year *(for example 2010-11)* | 2014/2015 |

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i. AQAR   2010-2011 (DD/MM/YYYY)
   ii. AQAR Dec 2011-2012 (DD/MM/YYYY)
  iii. AQAR Sep 2012-2013 (DD/MM/YYYY)
  iv. AQAR Sep 2013-2014 (DD/MM/YYYY)
   v. AQAR Oct 2014-2015 (DD/MM/YYYY)

1.10 Institutional Status

University   State ☑ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes ☑   No ☐

Constituent College   Yes ☐   No ☑

Autonomous college of UGC   Yes ☐   No ☑

Regulatory Agency approved Institution   Yes ☐   No ☑

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☐   Men ☐   Women ☑

                Urban ☑   Rural ☐   Tribal ☐

Financial Status   Grant-in-aid ☑   UGC 2(f) ☐   UGC 12B ☑

              Grant-in-aid + Self Financing ☑   Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☑   Science ☐   Commerce ☐   Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐   Health Science ☐   Management ☐

Others   (Specify) | . Home-Science |

1.12 Name of the Affiliating University *(for the Colleges)* | Rastrasant Tukadoji Maharaj Nagpur University,Nagpur |

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   [   ]

University with Potential for Excellence   [   ]   UGC-CPE   [   ]

DST Star Scheme   [   ]   UGC-CE   [   ]

UGC-Special Assistance Programme   [   ]   DST-FIST   [   ]

UGC-Innovative PG programmes   [   ]   Any other (*Specify*)   [   ]

UGC-COP Programmes   [   ]

2. IQAC Composition and Activities

2.1 No. of Teachers | 7 |

2.2 No. of Administrative/Technical staff | 2 |

2.3 No. of students | 2 |

2.4 No. of Management representatives | 2 |

2.5 No. of Alumni | 2 |

2. 6 No. of any other stakeholder and
   community representatives | 2 |

2.7 No. of Employers/ Industrialists | 1 |

2.8 No. of other External Experts | 1 |

2.9 Total No. of members | 19 |

2.10 No. of IQAC meetings held   2

2.11 No. of meetings with various stakeholders: No. | 5 | Faculty | 1 |

Non-Teaching Staff Students | 2 | Alumni | 2 | Others | |

2.12 Has IQAC received any funding from UGC during the year?   Yes | | No | ✓ |

If yes, mention the amount | |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | | International | | National | | State | | Institution Level | |

(ii) Themes | |

2.14 Significant Activities and contributions made by IQAC

1. Established Research Advisory Committee for strengthening research
2. Organized staff development program.
3. Strengthened Carrier Guidance Cell.
4. Enhanced employability by introducing skill development programs.
5. Upgraded library by subscription to e-Journals and e-books through N-LIST program.
6. Sensitizing students to social and environmental issues through NSS, WSSC and PEP.
7. Organized Seven days workshop on Research methodology.
8. Organized national seminar on Library Science.
9. Promoting Faculties for staff development programs.
10. PBAS –API format as per the guidelines of Rastrasant Tukadoji Maharaj Nagpur University, Nagpur Implemented in Career Advancement Scheme of teachers for self Appraisal and teachers have successfully undergone their CAS.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Institutional Quality Actions:- ❖ Enhancing Academic results. ❖ Strengthening Faculty development program. ❖ Inculcating research work. 2. Academic (Teaching –Learning-Evaluation) ❖ Organizing UGC/Other agencies sponsored National Seminar. ❖ Arranging Guest lectures, Expert lectures. ❖ Feedback. 3. Student Mentoring ,Support System, Community Service and Extension Work: ❖ Providing a student support mechanism for coaching for competitive examination. ❖ Strengthening students' placements. ❖ Remedial Teaching Program for slow learners. ❖ Enhancing Participation of students in community services and extension work.	1. Institutional Quality Actions:- ❖ Good Academic result as per compare to previous. ❖ Taken Seven days research workshop on research methodology. ❖ Faculty participated in various seminars and conferences and published Research papers in Seminar proceedings and Research journal. 2. Academic (Teaching –Learning-Evaluation) ❖ Organized National Seminar on Library science . ❖ Arranged Guest Lectures and Experts lecture almost by all the departments. ❖ Feedback taken by the students. 3. Student Mentoring ,Support System, Community Service and Extension Work: ❖ Strengthened student support mechanism by taking workshop and experts lectures on coaching for competitive

	examination.
	❖ Taken Remedial classes for slow learners.
	Faculty of Physics awarded PhD.

Attached the Academic Calendar as Annexure i.

2.15 Whether the AQAR was placed in statutory body   Yes ☑   No ☐

Management ☐   Syndicate ☐   Any other body | IQAC |

Provide the details of the action taken

1.   Institutional Quality Actions:
*   For the improvements of academic results arranged class test, surprise test, unit test and test examination. Taken remedial classes for slow learners.
*   Taken Faculty Development Program to accelerate research work.
*   Faculty attended seminars and conferences and published research papers in reputed journals on National and International level.

2.   Academic(Teaching-Learning-Evaluation)
*   Organised seminar by the department of library and some departments sent proposals for national seminar.
*   Arranged guest lectures and expert lectures on various subjects.
*   Taken feedback from students and analysed.
3.   Student Mentoring, Support system, community service and extension work.
*   Arranged coaching classes for Entry-In Services.

*   Arranged guest Lecture and Expert lecture under career counselling and Guidance cell.
*   Various program taken based on community services and extension work.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	3	--	3	--
UG	3	--	1	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others –YCMOU	1	--	1	--
		--	--	
Total	7	--	5	--

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
    (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Post Graduate(3 Programs) 1st Year + 2nd Year
Trimester	--
Annual	Under graduate (3 Programs) 1st Year + 2nd Year + 3rd Year

1.3 Feedback from stakeholders*
Alumni   Parents   Employers   Students ✓
    (On all aspects)

       Mode of feedback   :   ✓
Online   Manual
Co-operating schools (for PEI)

* Attached an analysis of the Feedback as Annexure ii.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

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Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
22	15	06	--	01

2.2 No. of permanent faculty with Ph.D.   ☐ 10

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	10	--	--	--	--	--	--	--	10

2.4 No. of Guest and Visiting faculty and Temporary faculty | -- | 31 | -- |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	18	01
Presented papers	02	07	--
Resource Persons	--	03	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Teaching Through Audio Visual Aids.
- Gender Sensitization Program.
- Skill Development Program.
- Seminar Presentation.

2.7 Total No. of actual teaching days
during this academic year   ☐ 180

2.8 Examination/ Evaluation Reforms initiated by

Assignment and Unit Test

the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

06	--	

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise
   Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	747	01	16	107	43	22.35
B.Sc.(Home.Sci)	148	01	50	27	--	52.70
B.F.D.	31	02	18	--	--	64.51

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Dissemination of the activities to be carried out to individual departments.
- Monitoring and periodic progress enquiry.
- Check-on outcome at the end of the session.
- Feedback mid-term and at the end.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	--
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	02
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	04
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	05	--	--
Technical Staff	13	02	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> • Setup Research Advisory Committee to accelerate R &D.
> • RAC motivates the faculty to undertake MRP, Publish papers.
> • Felicitation of staff for their publication of papers in reputed

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	02	--	01
Outlay in Rs. Lakhs	0.814	1.75	--	0.814

3.4   Details on research publications

	International	National	Others
Peer Review Journals	04	02	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	03	11	--

3.5 Details on Impact factor of publications:

Range [ ]   Average [ ]   h-index [ ]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects *(other than compulsory by the University)*	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published   i) With ISBN No.   [--]   Chapters in Edited Books   [--]

ii) Without ISBN No.   [--]

3.8 No. of University Departments receiving funds from

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [ ]   CPE [ ]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (specify) [ ]

3.10 Revenue generated through consultancy [ ]

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number		01			
Sponsoring agencies		UGC			

3.12 No. of faculty served as experts, chairpersons or resource persons   [01]

3.13 No. of collaborations   International [ ]   National [ ]   Any other [ ]

3.14 No. of linkages created during this year   [ ]

3.15 Total budget for research for current year in lakhs:

From funding agency [ ]   From Management of University/College [ ]

Total [ ]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
01	01					

3.18 No. of faculty from the Institution
who are Ph. D. Guides

07

and students registered under them

07

3.19 No. of Ph.D. awarded by faculty from the Institution

05

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF ☐   SRF ☐   Project Fellows ☐   Any other ☐

3.21 No. of students Participated in NSS events:

University level 10   State level 10

National level ☐   International level ☐

3.22 No. of students participated in NCC events:

University level ☐   State level ☐

National level ☐   International level ☐

3.23 No. of Awards won in NSS:

University level 03   State level 01

National level ☐   International level ☐

3.24 No. of Awards won in NCC:

University level ☐   State level ☐

National level ☐   International level ☐

3.25 No. of Extension activities organized

University forum [ ]   College forum [01]

NCC [ ]   NSS [24]   Any other [11]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Essay Competition organized on Environment and Pollution, Poster competition was taken on Water Conservation.

- Sensitizing students on social issues, three days exhibition organized on ' Environment and Pollution' at college premises.
- "Communal harmony week" was celebrated.
- Rally on Population Explosion.
- Cleanliness drive.
- A survey on dropout students from school.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	15894.25 Sq.Ft.	--	--	15894.25 Sq.Ft.
Class rooms	15	--	--	15
Laboratories	10	--	--	10
Seminar Halls	01	--	--	01
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	--	--
Others	--	--	--	--

4.2 Computerization of administration and library

> Administrative Work is done by College Management System software like Generate, Payroll, Admission and Accounts.
>
> Library is Fully Automated with Library software LIBMAN. Library has OPAC system. OPAC system is running successfully in two computers. Library having total eight Computer system. Barcode technology is in

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	0210	34578	352	66423	562	101001
Reference Books	175	100406	212	200177	387	300583
e-Books	--	--	135000 N-LIST	5750(Annual membership fees)	135000 N-LIST	5750(Annual membership fees)
Journals	11(continue from 2014-15	5500	20	20790	31	26290
e-Journals	--	--	6000+N-LIST	5750(Annual membership fee)	6000 + N-LIST	5750(Annual membership fee)
Digital Database	--	--	--	--	--	--
CD & Video	72 CD's	With Books	--	--	72 CD's	With Books
a) Magazines	--	--	44	15758	44	15758
b) Newspapers	--	--	27	24781	27	24781
c) Back volumes (Journals)	1033	--	--	--	1033	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	63	28 with	01(BSNL)	02	01	CMS	11	LCD Projector

		wi-fi	Broadband 01 (Reliance)			Package		– 04
Added	08	--		--	--	--	--	02
Total	71	28	02	02	01	--	11	06

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

> Computer Training to Teaching Faculty. Faculty development programme on concepts of Information Technology. Non-Teaching Staff development programme on Office Automation.

4.6 Amount spent on maintenance in lakhs:

   i) ICT   `0.84554`

   ii) Campus Infrastructure and facilities   `1.12470`

   iii) Equipments   `.90961`

   iv) Others   `--`

Total :   `2.87985`

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Organizing Campus Placement

The college organizes the campus placement program to help student to seek job when they are in the last phase of degree course .the Career Guidance and Placement Cell of college invites the reputed organizations .Guest lectures and workshops have been conducted on Career counselling and Competitive examinations.

2. Special Emphasis on completing course through Academic support.

The College takes extra efforts to help all the students to complete the entire syllabus to be achieved the course as well encourages the scholars students to get the good grades by providing timely, objective academic support.

3. Greivance Redressal Mechanism

Students 'grievance are collected in bulk or individual issues are discussed to the students   grievance redressal   cell and possible solutions of grievances raised by the students are communicated to the students.

  4. Students Health:- Maintaining good health related programs are organized by the college to help students teacher to cope with the comprehensive program schedule.

The college organizes medical check-up program for all the students in a year and arranges guest lecture on healthy living.

5. Felecitation of students:-   The students showing the outstanding performance in academics or co-curricular activities are felicitated and cash prize also provided. 6. Scientific and social awareness

Students are keeping informed and motivated for to participate in science exhibition, debate, elocution competition different university /state level event.

7. Providing Guidance and counselling services
All kind of guidance services are provided to students by organizing guest lectures on human right education, talk on employment, personality development etc. Remedial classes have been conducted for better academic results.

5.2 Efforts made by the institution for tracking the progression

> Through periodic internal assessment the formative evaluation is performed to track the progression made by students and communicate them. Students are provided the guidance and counselling services on one to one basis based on their performance. The college compiled the student progress.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
990	92	--	--

(b) No. of students outside the state

03

(c) No. of international students

--

Men
No	%
--	--

Women
No	%
1082	100

	Last Year 2014-2015						This Year 2015-2016				
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
156	161	82	601	04	1004	178	168	100	640	02	1088

Demand ratio --   Dropout :- U.G :-303   P.G:-03

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> 1. Support coaching for Entry in Services for SC/ST/OBC and minorities.
> 2. One month coaching class for competitive examination.
> 3. Availability of books and paper sets for competitive examinations.
> 4. Organized workshop and Guest lectures on competitive examinations like MPSC, UPSC and classes for graduate   excellence examinations, Equal Opportunity.

No. of students Beneficiaries:-

| 100 |

5.5 No. of students qualified in these examinations

NET [ ]   SET/SLET [ ]   GATE [ ]   CAT [ ]

IAS/IPS etc [ ]   State PSC [ ]   UPSC [ ]   Others [ ]

5.6 Details of student counselling and career guidance

> 1 Periodic Guidance to the students.
>
> 2. Interaction of students with experts.
>
> 3. Arranged workshops and guest lectures on career guidance by professional counsellors.
>
> 4. Student is always in dilemma in making the choice to select a career in different level. The role of faculty members is to help students such as career exploration, personal career development and other career related issues.

No. of students benefitted

| 321 |

5.7 Details of campus placement

	On campus		*Off Campus*
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	78	--	--

5.8 Details of gender sensitization programmes

> Organized seminar ,symposium ,workshop to integrating Gender sensitizing issues Program, Women Rights, Women Empowerment and exhibition on Female Foeticide.

5.9 Students Activities

    5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 07 | National level | -- | International level | --

No. of students participated in cultural events

State/ University level | | National level | | International level |

    5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level | | National level | | International level |

Cultural: State/ University level | | National level | | International level |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution (WAMA)	02	2000
Financial support from government	769	27.65950 Lacs
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11   Student organised / initiatives

Fairs   : State/ University level | | National level | | International level |

Exhibition: State/ University level | | National level | | International level |

5.12   No. of social initiatives undertaken by the students   03

5.13 Major grievances of students (if any) redressed: ___---_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Our motto is "Yatra Naryastm Pujayante:Ramante Tatra Devtah".it is clear that we are fully dedicated to our cause of Women's education with the example of Maharashi Karve, the visionary who had started the S.N.D.T University for women with only 8 students. Again it was a visionary, "Babuji",late Shri Manoharbhai Patel the Founder President of G.E.S., who started our women's college with only 70 students to impart quality education to them to face the changing world. We have a vision, which Maharashi Karve had, that unless and until women are educated the society cannot go ahead. A women with the power of knowledge is not weak an we empower her with various qualities which make her personality multifaceted and she faces the world with the confidence of a lion as written in our "Vedas". In this backward and semi urban area, infested by naxalites, we will march forward with our vision of women upliftment come what may.

Late Manoharbhai Patel

OUR MISSION

We, At S.S.Girls' College, GONDIA are committed to excellence in women's Education, empowering personalities, intellectually, artistically and emotionally skills of Head, Hand and Heart and developing responsible members of society.

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

    6.3.1   Curriculum Development

Revision/Updating of Syllabus through BOS Member as per feedback response.

6.3.2   Teaching and Learning

The teaching learning process enriched by inculcating numerous extracurricular activities.

- Beside the traditional teaching and learning process, Audio-Video aids is promoted .LCD projector for PPT slides /PDF presentation are adopted.
- Seminar, Projects, Subject Quiz, Assignments, Group discussion, Unit test, class test and test examination.
- Lecture series and workshops conducted by all departments
- Study Excursion tours.
- Remedial classes for SC/ST, Minority students.
- Participation in University, District and College level competition and exhibitions.
- Workshop on Skill Development, Entrepreneurship development program, Self defence, Program for Placement of Student.

6.3.3   Examination and Evaluation

Annual examination by University

Internal Assessment by Unit Test, Class Test and Assignment.

6.3.4   Research and Development

Established Research Advisory Committee for promoting research and development .4 Papers published in International Peer Review Journals, 2 National, 3 Internationals Proceedings and 11 National levels. 4 Projects are ongoing.

6.3.5 Library, ICT and physical infrastructure / instrumentation

OPAC and LIBMAN Software

Good numbers of print and online Journal-NLIST.

NRC LAB with 31 Computers.

Enriched Laboratory by adding the instruments.

Airy and Furnished Classroom.

Indoor Sport Room and Gym.

6.3.6 Human Resource Management

The Governing Body responsible for the attraction, selection of employs and also overseeing organizational leadership and culture.

6.3.7 Faculty and Staff recruitment

Roster system followed during Faculty and Staff recruitment.

Ad-hoc faulty recruited annually in the beginning of the session.

6.3.8 Industry Interaction / Collaboration

Industry interaction is integrated for all programs .

- Visit to BGW and KTS Hospital.
- Visit to Zilla Parishad Gondia.
- Visit to KVk Hiwra, Gondia.
- Centre for Talent Search, Naworji Wadia College ,Pune.

6.3.9 Admission of Students

> Admission of students as per norms laid by State
> Government and University.

6.4 Welfare schemes for

Teaching	PF,Gratuity,Loan facility
Non teaching	P.F,Loan facility
Students	Schlorship,Freeships ,Cash Prize to Meritorious students.

6.5 Total corpus fund generated

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6.6 Whether annual financial audit has been done   Yes ☑   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	Yes	---
Administrative	No	No	Yes	SVK&Co.

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ☐   No ☑

For PG Programmes   Yes ☐   No ☑

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> Switching of P.G. courses from Annual to Semester
> pattern.
>
> Alteration of pattern of question paper.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> N.A

6.11 Activities and support from the Alumni Association

> Conduction of Alumni Meet Twice a Year.
>
> Workshop and Guest Lectures of Alumni.

6.12 Activities and support from the Parent – Teacher Association

> Conduction of Parent-Teacher Association Twice a Year.
>
> Parent - Teacher Interaction for overall development of the Institution.

6.13 Development programmes for support staff

> Seven days workshop conducted on Research.
>
> Organised Seven days Yoga Camp.
>
> Workshop on concepts of Information Technology.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> Instruction for Saving Electricity .
>
> Plantation in the Campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

> Computer training to the Teaching staff .
>
> Participation of students in Extension activities.
>
> Felicitation of the Faculty for their research publication.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

4. Institutional Quality Actions:
- For the improvements of academic results arranged class test, surprise test, unit test and test examination. Taken remedial classes for slow learners.
- Taken Faculty Development Program to accelerate research work.
- Faculty attended seminars and conferences and published research papers in reputed journals on National and International level.

5. Academic(Teaching-Learning-Evaluation)
- Organised seminar by the department of chemistry and three proposals send for national seminar.
- Arranged guest lectures and expert lectures on various subjects.
- Taken feedback from students and analysed.
6. Student Mentoring, Support system, community service and extension work.
- Arranged coaching classes for Entry-In Services.
- Conducted short term course on English and communication skills.
- Arranged guest Lecture and Expert lecture under career counselling and Guidance cell.
- Various program taken based on community services and extension work.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Title of the Practice:-

Daily assembly for National Anthem.

Objective of the Practice:-

The objective is to meet all the faculty and students in one place and to disseminate the information and activities of the college to all staff and students.

The Context:-

The assembly is quite relevant as information is passed to all members of staff and students through a single announcement to avoid complaint against lack of awareness about any events or happenings of the college.

The Practices:

The college conducts assembly every day at 7.20 a.m. the assembly comprises

- ➢ National anthem.
- ➢ Importance of the day.
- ➢ Dissemination of the information.
- ➢ Achievement of the college.

Evidences of Success:

Compliance of dates and schedules by one all in the institution itself is an evidence for success of this practice.

Problems Encountered:

Contact Details:-

The Principal
S.S.Girls' College Gondia (M.S)
ssgirlscollege@rediffmail.com
Website:-ssgirlscollege.org
Fax:-07182-236959
Tel No. :- 9637402707,07182-237039

Title of the Practice:-

Extension activity for students:-

Objective of the Practice:-

Extension activities are made mandatory for the students to promote community linkage ,social responsibility, interaction with the people and problem analyzing and solving skills.

The Context:-

In contemporary society, the students are highly ignorant about the problems of the society where they live. therefore ,it is realised that the students must be sensitized about the society and extension activities are made mandatory for them.

The Practices:

NSS,WSSC&PP are functioning for the extension activities in the college, they involve the students in the activities like

➢ Organizing camps for Aids awareness.
➢ A survey on student's dropouts on school.
➢ Disaster management camp.
➢ Gender sensitization program.
➢ Road safety awareness program.
➢ Cleanliness drive in villages.

Evidences of Success:

Ours institution awarded with first prize on state level and district level in **'Jagar Janivancha'** by state government.

Problems Encountered:

Sometimes fund mobilization to organise events is the problem for the college.

Contact Details:-

The Principal
S.S.Girls' College Gondia (M.S)
ssgirlscollege@rediffmail.com
Website:-ssgirlscollege.org
Fax:-07182-236959
Tel No. :- 9637402707,07182-237039

7.4 Contribution to environmental awareness / protection

NSS and Extension activities are based on Environmental Awareness.

7.5 Whether environmental audit was conducted?　　Yes　　No　　✓

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTHS

- ➢ Availability of Women Oriented Courses.
- ➢ Active Participation in Social and Extension Activities.
- ➢ Classes for self defence for students.
- ➢ Use of Participatory and Innovative teaching technology.
- ➢ Approachable for rural students.
- ➢ Education at a low cost.
- ➢ Classes for self defence for students.
- ➢ Located at central area and easily accessible for outer students.

WEAKNESS

- ➢ Land for future expansion of the campus.
- ➢ Inadequate space for parking.
- ➢ Technological up gradation.
- ➢ Strongly lack of job recruitment services.
- ➢ Lack of collaboration with colleges.
- ➢ Lack of play ground.

OPPORTUNITIES

- ➢ Job oriented programs
- ➢ Empowering Women.

THREATS

- ➢ Competitions and growth education institutions.
- ➢ Free technological upgrade education.
- ➢ Air and sound pollution.
- ➢ Online open education resources.

8. **Plans of institution for next year**

Perspective Plan for Academic Year: 2015-2016

1. Institutional Quality Actions:

    - ➢ Organize Seminar and Conferences.

    - ➢ Inculcating Research work.

2. Academic (Teaching-Learning-Evaluation)and Research:

    - ➢ Enhancing Academic results

    - ➢ Evaluation of the students.

    - ➢ Arranging Guest Lectures, Expert Lectures.

    - ➢ Feedback.

    - ➢ Organising UGC/Other Agencies sponsored National Seminar.

    - ➢ Accelerating Research culture.
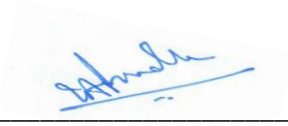
3. Student Mentoring, Support System, Community service and Extension Work:

    - ➢ Skill based training programs.

    - ➢ Health and Hygiene awareness.

    - ➢ Support services to the students.

    - ➢ Remedial teaching programs for slow learners.

    - ➢ Strengthening placement cell.

    - ➢ Providing a student support mechanism for coaching for competitive examination.

    - ➢ Enhancing participation of students in sports and games.
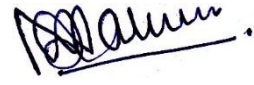
4. Governance and Innovations:

    - ➢ Upgradation of technology

    - ➢ Upgrading the library as a Learning Resources.

    - ➢ Strengthen the connection with alumni as well as with Parents/Guardians.

Name   *Dr.Miss I.A.Budhe*   Name   Dr. N.K.Bahekar

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

S.S.GIRLS COLLEGE GONDIA

ACADEMIC CALENDAR

17TH JUNE 2015 TO 30TH APRIL 2016

SIR. NO.	DATE & MONTH	ACTIVITY
1.	15 June 2015	Reopening Day College
2.	21 June 2015	International Yoga day
3.	11th July 2015	World population Day
4.	6nd july/8th july 2015	Principal's Address
5.	9th Aug 2015	Kranti Divas
6.	11 Aug 2015	Library day
7.	12 Aug 2015	Yuva Diwas
8.	15th Aug 2015	Independence Day
9.	17th Aug 2015	Manoharbhai Punyatithi
10.	4th week of August 2015	Ist unit test examination
11.	1st week of Sept.2015	Parent-Teacher Meet and Alumni Meet
12.	5th Sep 2015	Teacher's Day
13.	8th Sept 2015	World Literacy Day
14.	14th Sept 2015	Hindi Divas
15.	24th Sept 2015	N.S.S. Day
16.	2nd Oct 2015	Mht.Gandhi & Lal Bahadur Shastri Jayanti
17.	25th October 2015	R. TUKADOJI MAHARAJ DEATH ANNIVERSARY
18.	2nd week of October	2nd unit Test Exam
19.	09/11/2015 TO 08/ 12/ 2015	Winter Vacation
20.	26/11/2015	Constitution Day

21.	30TH Nov. 2015	Anti Dowery Day
22.	1st Dec. 2015	AIDS Day
23.	10th Dec. 2015	Human Rights Day
24.	Last Week of Dec 2015	3rd unit test Exam
25.	28/12/2015 to 1st week of Jan 2016	N.S.S. Residential Camp
26.	1st week of Jan 2016	Parent-Teacher Meet and Alumni Meet
27.	3rd Jan. 2016	Savitribai Fuley Jayanti
28.	12 Jan. 2016	Jijau Masaheb Jayanti
29.	14 Jan. 2016	Geography Day
30.	2nd week of Jan 2016	Annual Social Gathering
31.	3rd week of Jan 2016	Annual College Test Exam
32.	23 Jan. 2016	Netaji Subhashchandra Bose Jayanti
33.	25 Jan 2016	Voter's Day
34.	26 Jan. 2016	Republic Day
35.	30 Jan. 2016	Mht. Gandhi Death Anniversary
36.	9 Feb. 2016	Lt. Manoharbhai Patel Jayanti
37.	27 Feb 2016	Marathi Diwas and Kusumagraj Jayanti
38.	8 Mar. 2016	World Women's Day
39.	30th Apr. 2016	Last Working Day
40.	01/05/2016To 14/06/2016	Summer Vacation