

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	S.S.GIRLS' COLLEGE, GONDIA (M.S)
1.2 Address Line 1	Vitthal Nagar
Address Line 2	Ansari Ward
City/Town	GONDIA
State	MAHARASHTRA
Pin Code	441601
Institution e-mail address	ssgirlscollege@rediffmail.com
Contact Nos.	07182-237039
Name of the Head of the Institution:	Dr.N.K.Bahekar
Tel. No. with STD Code:	07182-236959
Mobile:	09637402707

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B ⁺	77.60 (Instt score)	Feb 16,2004	Feb 15,2009
2	2 nd Cycle	B	2.36	March 27,2011	March 26,2016
3	3 rd Cycle	B ⁺	2.57	September 12,2017	September 12,2022
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

2016-2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC
(for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2010-2011 (DD/MM/YYYY)
- ii. AQAR Dec 2011-2012 (DD/MM/YYYY)
- iii. AQAR Sep 2012-2013 (DD/MM/YYYY)
- iv. AQAR Sep 2013-2014 (DD/MM/YYYY)
- v. AQAR Oct 2014-2015 (DD/MM/YYYY)
- vi. AQAR Oct 2015-2016 (DD/MM/YYYY)

1.10 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☐ Men ☐ Women ☒

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☐ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☐ Commerce ☐ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

Home-Science

1.12 Name of the Affiliating University (*for the Colleges*)

Rastrasant Tukadoji Maharaj
Nagpur University, Nagpur

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2

2.11 No. of meetings with various stakeholders:

No.

6

Faculty

2

Non-Teaching Staff Students

2

Alumni

2

Others

2.12 Has IQAC received any funding from UGC during the year?

Yes

☐

No

☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

National

State

Institution Level

1

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Established Research Advisory Committee for strengthening research
2. Organized staff development program.
3. Strengthened Career Guidance Cell.
4. Enhanced employability by introducing skill development programs.
5. Upgraded library by subscription to e-Journals and e-books through N-LIST program.
6. Sensitizing students to social and environmental issues through NSS, WSSC and PEP.
7. Empowering students with life skills through Women Empowerment Scheme: A Sensitization program-‘Jagar Janivancha’ and got 1st prize on university and district level by Maharashtra Government.
8. Initiation for organizing National Seminars.
9. Promoting Faculties for staff development programs.
10. PBAS –API format as per the guidelines of Rastrasant Tukadoji Maharaj Nagpur University, Nagpur Implemented in Career Advancement Scheme of teachers for self Appraisal and teachers have successfully undergone their CAS.
11. Preparation and submission of SSR

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>1. Institutional Quality Actions:-</p> <ul style="list-style-type: none"> ❖ Enhancing Academic results. ❖ Strengthening Faculty development program. ❖ Inculcating research work. <p>2. Academic (Teaching –Learning- Evaluation)</p> <ul style="list-style-type: none"> ❖ Organizing UGC/Other agencies sponsored National Seminar. ❖ Arranging Guest lectures, Expert lectures. ❖ Feedback. <p>3. Student Mentoring ,Support System, Community Service and Extension Work:</p> <ul style="list-style-type: none"> ❖ Providing a student support mechanism for coaching for competitive examination. ❖ Strengthening students' placements. ❖ Remedial Teaching Program for slow learners. ❖ Enhancing Participation of students in community services and extension work. 	<p>1. Institutional Quality Actions:-</p> <ul style="list-style-type: none"> ❖ Good Academic result as per compare to previous. ❖ Taken various Faculty Development Program. ❖ Faculty participated in various seminars and conferences and published Research papers in Seminar proceedings and Research journal. <p>2. Academic (Teaching –Learning- Evaluation)</p> <ul style="list-style-type: none"> ❖ Organized National Seminar by the Department of Chemistry. ❖ Arranged Guest Lectures and Experts lecture almost by all the departments. ❖ Feedback taken by the students. <p>3. Student Mentoring ,Support System, Community Service and Extension Work:</p> <ul style="list-style-type: none"> ❖ Strengthened student support mechanism by taking workshop and experts lectures on coaching for competitive examination. ❖ Taken Remedial classes for slow learners. <p>Got 1st prize on university and district level on Gender Sensitization Program</p>

	'Jagar Janivancha' Initiated by Maharashtra Government
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* *Attached the Academic Calendar as Annexure i.*

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☐ Syndicate ☐ Any other body ☐ IQAC ☐

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	3	--	3	--
UG	3	--	1	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others –YCMOU	1	--	1	--
Human –Right	1	--	--	1
Total	8	--	5	1
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Post Graduate(3 Programs) 1 st Year + 2 nd Year U G- 1 st Year
Trimester	--

Annual	Under graduate (3 Programs) 2 nd Year + 3 rd Year
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1.3 Feedback from stakeholders*

Parents Employers

Students Alumni

(On all aspects)

Mode of feedback :

Online Manual Co-
operating schools (for PEI)

☒
☒
☐
☒
☐
☒
☐

* Attached an analysis of the Feedback as
Annexure ii.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

In P.G Annual pattern switched to Semester Pattern

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
22	14	07	--	01

2.2 No. of permanent faculty with Ph.D.

10

2.3 No. of Faculty Positions Recruited (R)
and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	10	--	--	--	--	--	--	--	10

2.4 No. of Guest and Visiting faculty and Temporary faculty

32

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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	01	01Seminar/02 workshops	--
Presented papers	01	01	--
Resource Persons	--	--	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Teaching Through Audio Visual Aids.
- Overhead projectors in some classrooms.
- Guest lectures, seminars and workshops.
- Personality Development and Skill Development programmes.
- Home Assignment, seminar presentation

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examination is held as per RTM Nagpur University guidelines and the University provides the facility of Revaluation and photocopy of the answer sheet.

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

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06

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise
Distribution of pass percentage:

Title of the Programme		Total no. of students appeared	Division				
			Distinction %	I %	II %	III %	Pass %
B.Sc.(H.Sc.)	Sem. I	72	01	04	08	-	18.06
	Sem. II	58	03	15	02	-	34.5
B.Sc.(H.Sc.)II Year		33	01	13	04	-	54.5
B.Sc.(H.Sc.)III Year		38	05	22	07	-	89.5
B.A.	Sem. I	383	-	22	49	-	18.5
	Sem. II	353	-	44	35	-	22.4
B.A.II Year		234	-	07	58	06	30.4
B.A.III Year		153	01	07	51	09	44.5
B.F.D.	Sem. I	19	-	-	03	-	15.8
	Sem. II	19	08	02	-	-	52.6
	Sem. III	10	06	-	-	-	60
M.A.(Geo.)	Sem I	25	01	24	-	-	100
	Sem II	25	01	23	-	-	92
	Sem III	12	02	09	01	-	100
	Sem IV	11	02	09	-	-	100
M.A.(Hindi)	Sem I	13	-	05	-	-	38.5
	Sem.II	11	-	02	04	02	63.6
	Sem.III	12	-	10	01	0	91.7
	Sem.IV	10	-	08	-	-	80
M.A.(Home Eco.)	Sem I	10	02	03	-	-	50
	Sem II	10	03	07	-	-	100
	Sem III	08	04	04	-	-	100
	Sem IV	08	01	06	01	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC prepares the Academic Calendar to monitor the teaching-learning process.
- Encourages the faculty to use innovative methods of teaching-learning.
- Regular interaction with HODs and class mentors for maintaining and Sustaining quality education.
- IQAC constantly evaluating teaching-learning process through feedbacks.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	--
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	-
Others	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	05	--	--
Technical Staff	13	02	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Setup Research Advisory Committee to accelerate R &D.
- RAC motivates the faculty to undertake MRP, Publish papers.
- Felicitation of staff for their publication of papers in reputed

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	02	--	--
Outlay in Rs. Lakhs	--	--	0.80	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	--	--	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	--	--	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects (other than compulsory by the University)	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

Level	International	National	State	University	College
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3.11 No. of conferences

organized by the Institution

Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="---"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="--"/>	College forum	<input type="text" value="--"/>	
NCC	<input type="text" value="--"/>	NSS	<input type="text" value="35"/>	Any other <input type="text" value="--"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Extension Activities:

- Poster Competition was organized on water conservation.
- Essay competition organized on Population problems and solutions.
- Organized Exhibition on awareness of diet during various stages of Human life.

Institutional Social Responsibility:

- A lecture was organized on self-employment for slum dwellers women.
- Communal harmony week was celebrated.
- Rally on population explosion was organized.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	15894.25 Sq.Ft.	--	--	15894.25 Sq.Ft.
Class rooms	15	--	--	15
Laboratories	10	--	--	10
Seminar Halls	01	--	--	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	02	--	UGC	02
Value of the equipment purchased during the year (Rs. in Lakhs)	6.75500 lacs	--	UGC	6.75500 lacs
Others	--	--	--	--

4.2 Computerization of administration and library

Administrative Work is done by College Management System software like Generate, Payroll, Admission and Accounts.

Library is Fully Automated with Library software LIBMAN. Library has OPAC system.

4.3 Library services:

4.3 LIBRARY SERVICES year 2016-17 data for NAAC 2016-17

In 2015 -2016

(2016 -2017)

Sr. No	Library Services	Existing		Newly Added		Total	
		No.	Value	No.	Value	No.	Value
1	Text books	352	66,423	511	108434	863	1,74,857
2	Reference Books / general Books	212	2,00,177	211	1,00,719	423	3,00,896
3	E-Books	-	-	135000 (N-LIST)	5750 /- (Annual Membership Fees)	135000 (N-LIST)	5750 /- (Annual Membership Fees)
4	Journals / periodicals	20	20790	24	25655	44	46,445
5	e- Journals	-	-	6000+ (N-LIST)	5750 (Annual Membership Fee)	6000 + (N-LIST)	5750 /- (Annual Membership Fee)
6	Digital Database	-	-	-	-	-	-
7	CD & Videos	72CDs	With books	-	-	72CDs	With books
8	Others(Specify)						
9	a)Magazines	-	-	44 (Monthly Sub.)	18346 (Annually)	44	18346 (Annually)
10	b)Newspaper	-	-	29 (Monthly)	29,741(Annually)	29	29,741(Annually)
11)	c) Back Volumes (Journals)	1033	-	-	-	1033	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	62	01	01(BSNL) Broadband	02	01	CMS Package	--	LCD Projector – 04
Added	01	--	01(Wi-Fi)	--	--	--	--	--
Total	63	01	02	02	01	--	--	04

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

Computer Training to Teaching Faculty.

Computer Training to the students of P.G. (Geography)

4.6 Amount spent on maintenance in lakhs:

i) ICT

1.2230

ii) Campus Infrastructure and facilities

1.52185

iii) Equipments

4.13342

iv) Others

00

Total :

6.67757

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Organizing Campus Placement

The college organizes the campus placement program to help student to seek job when they are in the last phase of degree course .the Career Guidance and Placement Cell of college invites the reputed organizations .Guest lectures and workshops have been conducted on Career counselling and Competitive examinations.

2. Special Emphasis on completing course through Academic support.

The College takes extra efforts to help all the students to complete the entire syllabus to be achieved the course as well encourages the scholars students to get the good grades by providing timely, objective academic support.

3. Greivance Redressal Mechanism

Students 'grievance are collected in bulk or individual issues are discussed to the students grievance redressal cell and possible solutions of grievances raised by the students are communicated to the students.

4. Students Health:- Maintaining good health related programs are organized by the college to help students teacher to cope with the comprehensive program schedule.

The college organizes medical check-up program for all the students in a year and arranges guest lecture on healthy living.

5. Felecitation of students:- The students showing the outstanding performance in academics or co-curricular activities are felicitated and cash prize also provided. 6. Scientific and social awareness

Students are keeping informed and motivated for to participate in science exhibition, debate, elocution competition different university /state level event.

7. Providing Guidance and counselling services

All kind of guidance services are provided to students by organizing guest lectures on human right education, talk on employment, personality development etc. Remedial classes have been conducted for better academic results.

5.2 Efforts made by the institution for tracking the progression

Through periodic internal assessment the formative evaluation is performed to track the progression made by students and communicate them. Students are provided the guidance and counselling services on one to one basis based on their performance. The college compiled the student progress.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
994	85	--	--

(b) No. of students outside the state

03

(c) No. of international students

Nil

Men

No	%
--	--

Women

No	%
1079	100

Last Year 2015-2016						This Year 2016-2017					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
265	169	100	564	Nil	1089	257	158	101	5615	02	1079

Dropout :- UG- 56.30 %

PG- 33.33 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Remedial classes for SC/ST/OBC and Minority students.
2. Support coaching for Entry in Services.
3. Organized workshop and Guest lectures on competitive examinations like MPSC, UPSC and classes for graduate excellence examinations, Equal Opportunity.

No. of students beneficiaries

150(01)
100(02)
50(03)

5.5 No. of students qualified in these examinations

NET	Nil	SET/SLET	Nil	GATE	Nil	CAT	Nil
IAS/IPS etc	Nil	State PSC	Nil	UPSC	Nil	Others	Nil

5.6 Details of student counselling and career guidance

- 1 GEE 2017.
2. Financial Literacy programme.
3. How to prepare PPT.
4. Computer Literacy programme.

No. of students benefitted

074

5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

5.8 Details of gender sensitization programmes

Organized the one day workshop on sexual harassments at work place. Resource Person Adv. Shraddha Sapate Legal Adviser.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level ✓	02	National level	01	International level	00
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No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution (WAMA)	18	9,855
Financial support from government	804	27.48660 Lacs
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Our motto is “Yatra Naryastm Pujayante: Ramante Tatra Devtah”. It is clear that we are fully dedicated to our cause of Women’s education with the example of Maharshi Karve, the visionary who had started the S.N.D.T University for women with only 8 students. Again it was a visionary, “Babuji”, late Shri Manoharbai Patel the Founder President of G.E.S., who started our women’s college with only 70 students to impart quality education to them to face the changing world. We have a vision, which Maharshi Karve had, that unless and until women are educated the society cannot go ahead. A woman with the power of knowledge is not weak and we empower her with various qualities which make her personality multifaceted and she faces the world with the confidence of a lion as written in our “Vedas”. In this backward and semi urban area, infested by naxalites, we will march forward with our vision of women upliftment come what may.

Late Manoharbai Patel

OUR MISSION

We, At S.S.Girls’ College, GONDIA are committed to excellence in women’s Education, empowering personalities, intellectually, artistically and emotionally skills of Head, Hand and Heart and developing responsible members of society.

6.2 Does the Institution has a management Information System

Yes, the Institution has a Management Information System.

(Complete ERP provided by College Management System, Nagpur)

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Revision/Updating of Syllabus through BOS Member as per feedback response.

6.3.2 Teaching and Learning

- The teaching activities are planned as per the Academic Calendar and the faculty members keep academic diary.
- Unit wise plan and teaching plan is submitted in the beginning of each academic year. Review of implementation of unit plan is submitted to respective HODs and faculty in-charges and then to the Principal.
- Apart from lecture method, teachers adopt innovative interactive teaching methods to encourage students to critically think and analyze on a topic. Also assignments are given to students by teachers.
- Subjects related films are screened to have better understanding of the topic.
- Subject experts are invited to deliver lectures.
- The institution has procured nearly 53 computers, 06 laptops, 7 LCD Projectors, 01 MI board and 01 visualizer to enhance the teaching-learning process.
- Recently, college has installed Wi-Fi facility for the teaching, non-teaching staff and the students.
- The students are motivated to prepare their own projects and seminars with the help of internet, library and present it with the help of LCD projector.
- Students are motivated to participate in educational exhibition.
- Well equipped college library having different sections for reference books, research journals, periodicals, university news and competitive examination books.

In addition to all these measures, some department organizes study-tours, fieldworks and industrial visits for providing virtual practices to the students.

6.3.3 Examination and Evaluation

- Annual/ semester examination by University
- Internal assessment by periodic Unit tests, assignment.

6.3.4 Research and Development

- The college has well organized Research Innovation Cell. Initially it was known as RADHA (Research Analysis & Development Headway Association). The Principal and research committee inspires the teachers to prepare research projects, papers and participate in seminars and symposium.
 - Ten seminars were taken at college till date by various departments. The financial supports for these seminars are provided by UGC Delhi.
 - Teachers are motivated to become Ph. D. guide.
- Six minor research projects have been sanctioned by UGC. Out of these six projects, four projects were completed and two are ongoing.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- OPAC and LIBMAN Software
 - Good numbers of print and online Journal-NLIST
 - NRC LAB with 31 Computers
 - Enriched Laboratory by adding the instruments
 - Airy and Furnished Classroom
- Indoor Sport Room and Gym

6.3.6 Human Resource Management

The governing body responsible for the attraction, selection and rewarding of employees, while also overseeing organizational leadership and culture and ensuring compliance with employment.

6.3.7 Faculty and Staff recruitment

- Roster system followed during Faculty and Staff recruitment.
- Guest faculty/ Ad-hoc faculty recruited annually in the beginning of session

6.3.8 Industry Interaction / Collaboration

The students from Fashion Designing visit to different industrial institutes and organizations to carry out their internship work. Beside this the college plans to develop industry interaction with the help of career guidance and placement cell to enable girls to seek and get the jobs of their choices.

6.3.9 Admission of Students

Admission of students as per norms laid by State Government and University.

6.4 Welfare schemes for

Teaching	PF, Medical Insurance, Loan facility	Gratuity, Loan facility
Non-teaching	Medical Insurance, Loan facility	
Students	Scholarships/ Free-ships, prize to meritorious student	cash to

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes



No



6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	No	---
Administrative	No	No	Yes	SVK&Co. nagpur

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☐ No ☒

For PG Programmes Yes ☐ No ☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Some courses switched to Semester pattern CBCS

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A

6.11 Activities and support from the Alumni Association

- Conduction of Alumni Meet Twice a Year.
- Suggestions from association has been considered.
- Arrange Workshop and Guest Lectures of Alumni for students.

6.12 Activities and support from the Parent – Teacher Association

- Conduction of Parent-Teacher Association Twice a Year.
- Suggestions from association has been considered.

6.13 Development programmes for support staff

- Refresher and Orientation programme.
- Yoga Camp.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Instruction for Saving Electricity .
- Plantation in the Campus.
- Tobacco free campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

Computer training to the Teaching staff .

Initiated students for anchoring the Programs.

Felicitation of the Faculty for their research publication.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Institutional Quality Actions:
 - For the improvements of academic results arranged class test, surprise test, unit test and test examination. Taken remedial classes for slow learners.
 - Taken Faculty Development Program to accelerate research work.
 - Faculty attended seminars and conferences and published research papers in reputed journals on National and International level.
2. Academic(Teaching-Learning-Evaluation)
 - Organised seminar by the department of chemistry and three proposals send for national seminar.
 - Arranged guest lectures and expert lectures on various subjects.
 - Taken feedback from students and analysed.
3. Student Mentoring, Support system, community service and extension work.
 - Arranged coaching classes for Entry-In Services.
 - Conducted short term course on English and communication skills.
 - Arranged guest Lecture and Expert lecture under career counselling and Guidance cell.
 - Various program taken based on community services and extension work. Awarded with 1st prize on university level and district level by Maharashtra Government.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Goal: Enhancing faculty competencies with the use of ICT for effective teaching and learning.

- To establish ICT enabled teaching.
- To develop e-content for teaching process of the classroom.

The Context:

Teachers have developed e-content like PPT, study material, examination oriented notes, multimedia etc.

Students are encouraged to expose themselves before teachers and stakeholders.

The apex authorities and the stakeholders have always looked for the innovative teaching and learning rather than traditional ones.

The Practices:

The faculty members are requested to adopt use of audio visual aids. At this end the teachers informed to teach with the help of slides, transparency, PowerPoint presentation.

Evidences of Success:

The students are encouraged to prepare slides, PPTs as a part of assignment. This makes the teaching- learning process as two ways process which involves teachers and students.

The Resource Required:

The required resources were met from the fund allotted by UGC.

Contact Details:-

The Principal

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7.4 Contribution to environmental awareness / protection

NSS and Extension activities are based on Environmental Awareness.

7.5 Whether environmental audit was conducted? Yes ☒ No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTHS

- Availability of Women Oriented Courses.
- Active Participation in Social and Extension Activities.
- Talented, Qualified and Experienced Faculty.
- Use of Participatory and Innovative teaching technology.
- Approachable for rural students.
- Education at a low cost.

WEAKNESS

- Land for future expansion of the campus.
- Inadequate space for parking.
- Technological up gradation.

OPPORTUNITIES

- Job oriented programs
- Empowering Women.

THREATS

- Competitions and growth education institutions.
- Free technological upgrade education.

8. Plans of institution for next year

Perspective Plan for Academic Year: 2016-2017

1. Institutional Quality Actions:

- Strengthening and diversifying Faculty Development Programs.(FDP)
- Inculcating Research work.
- Short Term Skill oriented Certificate and Diploma courses.
- NAAC Accreditation process for third cycle.

2. Academic (Teaching-Learning-Evaluation)and Research:

- Enhancing Academic results
- Evaluation of the students.
- Arranging Guest Lectures, Expert Lectures.
- Feedback.
- Organising UGC/Other Agencies sponsored National Seminar.
- Accelerating Research culture.

3. Student Mentoring, Support System, Community service and Extension Work:

- Skill based training programs.
- Health and Hygiene awareness.
- Support services to the students.
- Remedial teaching programs for slow learners.
- Strengthening placement cell.
- Providing a student support mechanism for coaching for competitive examination.
- Enhancing participation of students in sports and games.

4. Governance and Innovations:

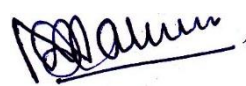
- Upgradation of technology
- Upgrading the library as a Learning Resources.
- Strengthen the connection with alumni as well as with Parents/Guardians.

Name *Dr.Miss I.A.Budhe*



Signature of the Coordinator, IQAC

Name *Dr. N.K.Bahekar*



Signature of the Chairperson, IQAC

S.S.GIRLS COLLEGE GONDIA**ACADEMIC CALENDAR****16TH JUNE 2016 TO 30TH APRIL 2017**

SIR. NO.	DATE & MONTH	ACTIVITY
1.	16 June 2016	Reopening Day College
2.	21 June 2016	International Yoga day
3.	11 th July 2016	World population Day
4.	25 July/26 July 2016	Principal's Address
5.	9 th Aug 2016	Kranti Divas
6.	12 Aug 2016	Library day
7.	13 Aug 2016	Ist Alumni Meet
8.	15 th Aug 2016	Independence Day
9.	17 th Aug 2016	Manoharbhai Punyatithi
10.	4 th week of August 2016	I st unit test examination
11.	29 Aug 2016	National Sports day
12.	30 Aug 2016	Ist Parent-Teacher Meet
13.	5 th Sep 2016	Teacher's Day
14.	8 th Sept 2016	World Literacy Day
15.	14 th Sept 2016	Hindi Divas
16.	24 th Sept 2016	N.S.S. Day
17.	3 rd week of Sept. 2016	Semester Pattern 2 nd Unit Test Exam
18.	2 nd Oct 2016	Mht.Gandhi & Lal Bahadur Shastri Jayanti
19.	3 rd week of Oct. 2016	1 st Semester Univ. Exam
20.	28/10/2016 TO 27/ 11/ 2016	Winter Vacation
21.	26/11/2016	Constitution Day
22.	1 st Dec. 2016	AIDS Day

23.	2 Dec. 2016	International Computer Day
24.	10 th Dec. 2016	Human Rights Day
25.	28 Dec.2016	2 nd Alumni Meet
26.	30 Dec. 2016	2 nd Parent-Teacher Meet
27.	Last week of Dec. 2016	NSS Residential Camp
28.	3 rd Jan. 2017	Savitribai Fuley Jayanti
29.	12 Jan. 2017	Yuva Diwas
30.	14 Jan. 2017	Geography Day
31.	2 nd week of Jan 2017	Annual Social Gathering
32.	3 rd week of Jan 2017	Annual pattern 3 rd Unit Test Exam/2 nd sem. 1 st Unit Test
33.	25 Jan 2017	Voter's Day
34.	4 th week Jan. 2017	Annual Pattern college Test Exam
35.	26 Jan. 2017	Republic Day
36.	30 Jan. 2017	Mht. Gandhi Death Anniversary
37.	4 Feb. 2017	Uni. Annual and Sem Pattern Practical Exam
38.	9 Feb. 2017	Lt. Manoharbhair Patel Jayanti
39.	27 Feb 2017	Marathi Diwas and Kusumagraj Jayanti
40.	8 Mar. 2017	World Women's Day
41.	15 Mar. 2017 onwards	2 nd Sem and Annual Pattern Uni. Exam
42.	30 th Apr. 2017	Last Working Day
43.	01/05/2017To 15/06/2017	Summer Vacation