



Estd. 1970

S. S. Girls' College Gondia

Policy and Procedure for maintenance and utilization of physical, academic and support facilities, laboratory, library, sports complex, computer, classroom, etc

There is well established system in the college of the optimum use of available infrastructure and its regular maintenance. College has a set procedure to purchase any item or get the work done for the college and it involves assessment of the need.

Regular cleaning and maintenance of classroom are carried out so as to provide an effective learning environment to the students. College has 22 classrooms equipped with all basic facilities and furniture. There is a regular up-keeping of classrooms and the cleaning staffs ensure daily swiping of the room and cleaning of boards and desk benches.

Laboratory

All laboratories are well equipped with necessary experimental facilities and are up-to-date annually with the addition of equipment and other practical related material.

Maintenance

Laboratories are maintained by lab attendants under the supervision of the head of the department.

Computer and other ICT facilities

The college has a computer lab in which 12 computers are put for students' learning purpose and other computers are installed in department and administrative block. All computers are well equipped with the license software packages and it has internet facilities which are well maintained by professional service men time to time.

Library

The college has a separate library with a reading room, having a large number of books and periodicals under various classrooms.

Maintenance

Library is maintained by library attendant and the supervising librarian. Library attendant issues and returns the books on the counter. There is a separate library committee which after assigning the needs of the books and ICT tools in the library arranges for their purchase and ensures their regular maintenance with the concentration of the principal.

Sports facilities

The sport facilities made available to the entire student throughout the year any sport equipment required by the student is given to them. After dually entering in the register maintain by physical education director.

Maintenance

Maintain of sport facility is super vision by physical education director any sport equipment or facility required for the students is purpose to the principal and the procurement of all the equipment is carried out after the approval from the principal and higher authority. Gymnasium and sport facilities policy for maintenance is carried out for gymnasium from expert in the field.