GONDIA EDUCATION SOCIETY'S



S. S. GIRLS' COLLEGE

GONDIA - 441601 (Maharashtra)

Phone 237039, 236959 (O) Fax: (07182) 236959

e-mail: ssgirls.college@rediffmail.com, ssgirls.college1@gmail.com

(Re-accredited (3rd Cycle) B⁺ By NAAC, Bengaluru)

Report of Certificate Course in File and Folder Making (Session 2019-2020)

Home Economics department of S. S. Girls' College organized a Certificate Course in file and folder making (30 Hours). The inaugural programme on dated February 3rd 2020 was presided over by Dr. N. K. Bahekar, Principal of the college. Coordinator of course Dr. Gokula Bhalerao, were present on the dais. Dr. N. K. Bahekar said, it is important to increase employment opportunities is the need in present scenario and this course will aid to the same. Dr. G. A. Bhalerao explained about the importance of file & folder making and how this can help students for self-employment.

Brochure of the course



Gondia Education Society's

S. S. Girls' College, Gondia

Affiliated to R. T. M. Nagpur University, Nagpur Re-accredited B+ by NAAC Bengaluru

> Department of Home Economics Organizes

"Certificate Course in File and Folder Making"

Session 2019-20

Date of Sanction- January 30th, 2020

Course Duration- 30 Hours

Course Starting Date- February 3rd, 2020

Time- 01:30 PM to 02:30 PM

Venue- Room No, 112 (Seminar Hall)

Fees- Free of Cost

Eligibility- Students admitted in the institution

For more details, feel free to reach out to the contact given below

Dr. G. A. Bhalerao HOD, Assistant Professor Contact- 9545714712 Note

There will be "No Classes" on Sunday & Government Holidays

Dr. N. K Bahekar

Principal & Chairperson, S. S. Girls' College, Gondia



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Notice of the course

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Photos of the certificate course





Dr. Gokula Bhalerao guiding the students



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Students Making Files and Folders





Exhibition of File and Folder





Principal Dr. N. K. Bahekar Addressing the Exhibition of File and Folder

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	Session -201 List of Stu	9-2020
S. No.	Name of Students	Class
1	Payal G. Meshram	B. A. II (M)
2	Kalyani P. Ramteke	B. A. II (M)
3	Pornima G. Damahe	B. A. II (M)
4	Manisha B. Maharwade	B. A.II (M)
5	Namrata R. Bhivgade	B. A. II (M)
6	Namrata S. Pandhare	B. A. II (M)
7	Madhuri D. Shendre	B. A. II (M)
8	Radhika V. Dhamgaye	B. A. II (M)
9	Pooja Shahare	B. A. II (M)
10	Aakansha Bhoskar	B. A. II (M)
11	Divya G. Sakulkar	B. A. II (M)
12	Dikshita S. Borkar	B. A. II (M)
13	Kajol R. Patle	B. A. II (M)
14	Achal A Shahare	B. A. II (M)
15	Vaishnavi R. Shahare	B. A. II (M)
16	Sapna Bhave.	B. A. II (M)
17	Jyoti C. Chikhlonde	B. A. II (H)
18	Sonali V.Domle	
19	Sharda S. Rawte	B. A. II (M)
20	Laxmi S. Randive	B. A. II (M) B. A. II (M)

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List of Students of Course

Students Attendance during the course



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Certificate of the Course



Teaching of this certificate course started from February 3rd, 2020 for a total duration of 30 hours. 20 students got themselves registered in this course. For admission in this course, opportunity was given to the girl students studying in the college. The medium of instruction was Hindi and practical training was provided. The resource of the course was Dr. Gokula Bhalerao. The course was free of cost. After the completion of the course, certificates were given to the students. The certificate of the completion of course was issued only those students whose attendance were 80% and above. Although the duration of the course was fixed for 30 hours, accordingly the course was completed in the month of March 2020. After the completion of the course an exhibition of the same was organized in department of home economics.

Dr. Gokula Bhalerao Co-Ordinator Certificate Course

Dr. I. G. Khatwani In-charge, Add on, Certificate and SWAYAM Courses Committee

Dr. N. K. Bahekar RRINCIPAL S.S.GIRLS COLLEGE,